

AGENDA

CONNECTICUT BOARD OF EXAMINERS OF EMBALMERS AND FUNERAL DIRECTORS

Thursday, August 7, 2008 at 9:30 AM

Department of Public Health
410 Capitol Avenue, Hartford, CT
Conference F – Second Floor

CALL TO ORDER

I. MINUTES

Review and approval of the minutes from the June 3, 2008 meeting.

II. CHAIR UPDATES/CORRESPONDENCE

III. DEPARTMENT OF PUBLIC HEALTH UPDATES

- A. Jennifer Filippone, Section Chief, Practitioner Licensing and Investigation
- B. Investigations Update
Gary Griffin, Investigations Supervisor, DPH

IV. NEW BUSINESS

- A. Certified copies a death certificates
- B. Death Certificate informants
- C. Requests for cremation – civil union partners

V. LEGAL OFFICE BUSINESS

- A. Jeffrey Hull, Embalmer- Petition No. 2006-0619-030-008
Hull Funeral Service – Petition No. 2006-0619-056-009
Consent Orders Presented by Diane Wilan, Staff Attorney, DPH
- B. Michael Weinstein, Embalmer- Petition No. 2007-0817-030-004
Weinstein Mortuary, Inc. – Petition No. 2007-0817-056-004
Consent Orders Presented by Diane Wilan, Staff Attorney, DPH

ADJOURN

The following minutes are draft minutes which are subject to revision and which have not yet been adopted by the Board.

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on June 3, 2008 at the Department of Public Health, 410 Capitol Avenue, Conference Room 2F, Hartford, Connecticut.

BOARD MEMBERS PRESENT: Celia Pinzi, Embalmer – Chairperson
James Donohue
Peter Hansen, Embalmer
Daniel P. Jowdy, Embalmer
John B. Sterry

BOARD MEMBERS ABSENT: None

ALSO PRESENT: Jeffrey A. Kardys, Board Liaison
Kathleen Boulware, DPH
Gary Griffin, DPH
Ellen Shanley, DPH
Diane Wilan, Staff Attorney, DPH

Chairperson Celia Pinzi called the meeting to order at 9:30 a.m.

I. MINUTES

The minutes from the April 8, 2008 meeting were reviewed. Mr. Hansen made a motion, seconded by Mr. Sterry, to approve the minutes. The motion passed unanimously.

II. CHAIR UPDATES

Ms. Pinzi announced that the August 2008 meeting will be rescheduled from August 12, 2008 to Thursday, August 7, 2008.

III. DEPARTMENT OF PUBLIC HEALTH UPDATES

A. Briarwood College

Kathleen Boulware, Public Health Services Manager, Department of Public Health reported that Jennifer Filippone, Section Chief, Department of Public Health will give an update on this issue at the August meeting.

B. Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported that there are 14 cases currently in various stages of investigation by the Department. 11 additional cases have been referred to the Department's Legal Office for further review.

IV. NEW BUSINESS

A. Health Assistance interVention Education Network for Connecticut Health Professionals – (HAVEN)

This item is postponed until a future date.

B Memorandum of Decision

Petteway Funeral Home – Petition No.: 2006-0120-056-002

Mr. Hansen made a motion, seconded by Mr. Sterry, to adopt the Memorandum of Decision imposing a reprimand and issuing a \$5,000 Civil Penalty in this matter. The motion passed with all in favor except Ms. Pinzi who was recused. Ms. Hansen signed the order on behalf of the Board.

V. **LEGAL OFFICE BUSINESS**

A. Jeffrey Hull, Embalmer- Petition No. 2006-0619-030-008

Hull Funeral Service – Petition No. 2006-0619-056-009

Diane Wilan, Staff Attorney, Department of Public Health presented Consent Orders in these matters. Attorney Paul DeLuca was present on behalf of respondents.

Mr. Hansen made a motion, seconded by Ms. Pinzi to approve the Consent Orders.

Following discussion the motion failed. Mr. Hansen and Mr. Donohue voted in favor of approving the Consent Orders, Ms. Pinzi and Mr. Sterry were opposed and Mr. Jowdy who abstained.

The Board suggested that the Consent Orders be revised to include continuing education related to the proper procedure for the depositing of pre-need funds.

B. Valerie Jones, Embalmer - Petition No. 2005-0802-030-011

Ellen Shanley, Staff Attorney, Department of Public Health presented motion to withdraw Statement of Charges in this matter. Mr. Donohue made a motion, seconded by Ms. Pinzi, to grant the Departments' motion to withdraw the charges against Ms. Jones. The motion passed unanimously.

C. Thomas M. Gallagher, Embalmer - Petition No. 2005-0630-030-009

Diane Wilan, Staff Attorney, Department of Public Health presented a Consent Order in this matter. Mr. Hansen made a motion, seconded by Mr. Jowdy, to approve the Consent Order. The motion passed unanimously. Ms. Pinzi signed the Order.

D. SCI CT Funeral Service d/b/a

Leo Gallagher & Son Funeral Home - Petition No. 2005-0630-056-010

Diane Wilan, Staff Attorney, Department of Public Health presented a Consent Order in this matter. Mr. Donohue made a motion, seconded by Ms. Pinzi, to approve the Consent Order. The motion passed unanimously. Ms. Pinzi signed the Order.

VI. **ADDITIONAL BUSINESS**

Mr. Jowdy requested that the following issues be placed on the August agenda for discussion and that a representative of the Department of Public Health Office of Vital Records attend the meeting.

1. Who may obtain a certified copy of a death certificate?
2. Can a civil union partner be an informant for a death certificate?
3. Can a civil union partner sign a request for cremation?

VII. ADJOURNMENT

Mr. Hansen made a motion, seconded by Mr. Jowdy, to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 10:57 a.m.

Respectfully submitted,

Celia Pinzi, Chairperson
Board of Examiners of Embalmers and Funeral Directors